



Name of applicant: _____ **Date:** _____

Address: _____

City: _____ **State:** _____ **Zip code:** _____

Email: _____ **Phone(s):** _____

Application Checklist for Provisional Certified Family Life Educator (CFLE) credential from the National Council on Family Relations

**University of Florida
Institute of Food and Agricultural Sciences
Department of Family, Youth and Community Sciences
PO Box 110310
Gainesville, FL 32611**

Instructions: The DEADLINE TO APPLY via the abbreviated process is two years after your date of graduation. Please place a checkmark in the box next to the courses you have completed. All courses or combination of courses listed must be completed. Please note that some courses apply to more than one content area. **If you have graduated, attach an official transcript showing degree completion** and the Abbreviated Application form and submit to the NCFR office, 3989 Central Avenue NE #550, Minneapolis MN 55421. You may apply for the CFLE in your final term of enrollment before graduation with an unofficial transcript and a \$50 initial payment. More information on the Abbreviated application form. Your application can be processed completely when we receive your final **official** transcript denoting degree completion and the second payment of your application fee. Please address all questions to Nancy Gonzalez, CFLE Collegiate Liaison, at (888) 781-9331, ext. 17, or nancy@ncfr.org

Applicants are allowed to substitute up to two courses with NCFR approval. (Contact nancy@ncfr.org) Place an * by the substituted course. Include the name and course number of the course(s) you are substituting in one of the empty rows at the bottom of the checklist. The substituted course(s) can be from the approved school or from another accredited school, but must have been completed within the past five years. If the substituted course was from a different school, and it does not appear on your final transcript, a transcript from the other school is required as well.

✓	NCFR Content Area	Approved coursework at University of Florida, Gainesville
	1. Families in Society	FYC 3112 – Contemporary Family Problems and Interventions, AND SYG 2430 – Marriage and Family*
	2. Internal Family Dynamics	FYC 3112 – Contemporary Family Problems and Interventions, AND FYC 4212 – Contemporary Youth Problems and Solutions
	3. Human Growth and Development	FYC 3201 – Foundations of Youth Development, AND EDF 3110 – Human Growth and Development
	4. Human Sexuality	ANT 2301 – Human Sexuality and Culture
	5. Interpersonal Relationships	SYG 2430 – Marriage and Family, AND SDS 4410 – Interpersonal Communication Skills
	6. Family Resource Management	FYC 4003 – Family Financial Management
	7. Parent Education and Guidance	FYC 3101 – Parenting and Family Development
	8. Family Law and Public Policy	FYC 4905 – Family Policy
	9. Professional Ethics	FYC 4114 – Ethical Issues in Family, Youth and Community Sciences
	10. Family Life Education Methodology	FYC 4503 – Methods of Family Life Education, AND FYC 4622 – Planning and Evaluating Family, Youth and Community Science Programs
	11. Internship/Practicum (125 clock hours)	FYC 4941 – Practicum in Family, Youth and Community Services

* SYG 2410 from the community college is an approved substitute for SYG 2430 – Marriage and Family

