

## Instructions

To propose an Honors Thesis/Project, please work with a faculty advisor and complete the following:

- Signature page (attached)
- Proposal
- Time line

### Proposal

In 5 double spaced typed pages, describe the proposed project. Examples of project might be a original research, policy analysis, or an educational program module. The basic elements of the proposal follow. For more detailed information and additional guidance, see the CALS Honors Program web site at [http://www.wec.ufl.edu/faculty/SievingK/HONORS/GUIDE\\_TO\\_CALS\\_HONORS\\_THESES.doc](http://www.wec.ufl.edu/faculty/SievingK/HONORS/GUIDE_TO_CALS_HONORS_THESES.doc).

#### *Provide the following information:*

- Cover page with your name, the title of the project and the date.
- Introduction. Brief statement of your topic and its importance. Briefly state your objectives and or hypotheses. (1- 1 ½ pages).
- Background. Organize this into sections and use headings to create a logical order. Review and summarize the important published literature. State your objectives, hypotheses, and expected outcomes of your work. Explain why this is important. (3 pages)
- Proposed Methods. Describe with whom, how and where you will conduct your work and how you will analyze your data. Use appropriate subheadings such as Study Sample, Methods, and Data Analysis. Also explain who will be helping you with your work, and how. For example, if you are using case records provided by a public agency, explain this process. (1 page)
- References. Follow the American Psychological Association guidelines for citing the literature you used for your literature review.
- Please note that students are urged to submit the proposal and begin their project the semester before graduation. On a separate page, create a time line that lays out the major tasks of the project and the dates by which they will be accomplished. An example for a research project is attached. Other types of projects require different types of activities. Your thesis advisor can help you with this.